

JACKSON COUNTY 911 ADDRESSING OFFICE
401 GRINDSTAFF COVE RD., SUITE 275
SYLVA NC 28779
828-586-7537 or 828-586-7508
FAX: 828-586-2596

ADDRESS REQUEST FORM

The following information is required in order to assign you a permanent house number and road name. This address is necessary in order for Jackson County to provide you, the homeowner, with adequate emergency service when a 9-1-1 call is made. Your address will be assigned as soon as possible after your request is made. (The driveway must be established on property in order to assign address.) This address must be acquired before a final building inspection can be made. The telephone company will not install a telephone without the correct physical street address. This form must be filled out if you are building a new home, placing a singlewide mobile home, a doublewide mobile home or a modular home on the property. If you are building an addition to a home that has already been addressed you will not need to fill out this form.

NAME: _____ TELEPHONE: _____
(Homeowner)

CONTRACTORS NAME: _____ CONTRACTOR TELEPHONE: _____

ROAD NAME: _____ PIN #: _____
(Parcel Identification Number)

DIRECTIONS TO BUILDING SITE: _____

NAME OF NEAREST NEIGHBOR: _____

GIVE A DESCRIPTION OF THE NEW HOME: (example: two-story gray house)

If this home is not to be your permanent full-time residence, please list an out-of-town address and telephone number where you can be reached.

ADDRESS: _____

TELEPHONE: _____

OFFICE USE ONLY

HOUSE NUMBER	DIRECTION	ROAD NAME
_____	_____	_____